



PFSA Meeting Agenda & Notes

Monday 17th July 2023 8pm

1. Welcome, Introductions & Apologies

CL/AS

Attendees: KW, CL, AS, AG, TC, AS, MW
Apologies: LL

2. Actions from last meeting

CL/AS

2.1 Suggestion that key stage 2/juniors would benefit from something in their outdoor space. School to think about some ideas. – TC/AS had a few thoughts for the use of the outdoor space and developed area behind the equipment called the 'dig site' by the children. Few larger statues such as a giant tortoise/pig and develop the landscape for dens/nests etc. TC to encourage teams to use all of the space no matter what the weather during lunch/breaktime etc. Use of competitive games in the other spaces e.g. football, netball. Possible few £100's for a dig site. Replenishing equipment e.g., footballs, jumbo chalk etc. Can use sports premium for sports equipment but don't have funds to cover other items such as jumbo chalk etc. Longer term – bid to forestry commission project to purchase some trees for the fence boundary where the new houses are going and a small copse area in the bottom left area of the playground, as it has drainage issues. To use the funding request form for anything coming forward.

Discussion about the funding request form that has been developed. Add it onto the PFSA website page – KW to arrange for upload onto the website via TC, AS or Tracy Hilbert.

2.2 Disglo actions all complete which included booking DJ, marketing – electronic flyers & posters, social story, alphabetical list for pre-booked tickets, organization of separate meeting – closed.

2.3 New staging possibility for PFSA funding requires research – no progress to date due to other priorities. On hold and but keep it as a running project.

2.4 AS and CL to coordinate design ideas for Willow tree project – on agenda.

2.5 SR to send wording to TC about quality of donations for 2nd hand uniform to be shared in parentmail – Sonja has worked on this area and has a sale today and tomorrow. Action closed.

2.6 New notice boards – CL to source and purchase. Challenge with obtaining correct type of new notice board for reasonable price. Action to be carried over to September.

2.7 PW to sort new lock and fit for the PFSA shed – CL to ask Melvin to help change the lock.

3. Big Picnic Feedback

All

Felt a smaller event as it was on the field but had more people and stayed later than usual. Enjoyed having the Astro open, general feedback chilled, good event. Organisationally was easier than previous fairs. Discussed that we should charge £1 per person rather than just £1

for over 12's. TC/AS school's perspective had positive feedback with lovely atmosphere. Spoke about possibility of portals for future events. Children were extremely well supervised this time so was great. Message was put out on St Jo's FB page reminding people that they were responsible for supervising their children.

KW took group through the finances for Big Picnic compared to the Disglow. Interesting that there was only approx. £60 between the two with less effort.

Discussed other possible events in the first term such as a welcome disco for families, light party as alternative to Halloween or a 'bouncy' event before the weather turns. Challenge is dates and capacity to run two events in one term as there is also the Christmas fair.

4. Finances for the Year

KW

KW took the group through the finances for the year, including a chart showing the breakdown per event. Net funds for the year £15,870 which is slightly less than last year but that is due to economic climate. Spend committed at £21k. Contributed to infant reading scheme, allocate all for allotment, wellbeing garden – no longer need £976; class fund, sun mosaic repair and willow tree project. Remainder funds available for spend is £11,646. Great job by KW keeping the finances recorded this year.

5. Funding Requests including Year Group Funding

KW/All

Talked about the form that is now to be used.

Year Group Funding – confusion of the £300 per year group and what they can use it for. Initially it was to be used for fun things e.g., lollies at legoland, pizza but after reviewing the return from the classes it seems to be used for books or art equipment. We are happy for them to ask for this separately and keep the year group fund for 'fun' stuff. Add an introduction to the 'fun fund' return – KW to do this and return to AS. KW to do a rolling review of google forms to ensure we do not miss any submissions.

6. Willow Tree Update

AS

Design has been done, including fencing where the cars are (max of 3ft) to ensure children aren't hemmed in, along with steel panels within the fencing laser cut for the way the truth and life, along with benches. Approx. £10k but awaiting costings. System to protect the willow tree roots – rubber chippings that look like natural bark but are more durable. Linked with Julie Galvin and aim is to get it done via the summer holidays.

7. Mosaic Update

AS

AS explained that the sunshine mosaic will be mounted and put into a acrylic box. Need to decide the colour whether white or purple. Purple was the consensus.

8. Next year roles/responsibilities

CL/AS

AS and CL are coming to the end of their tenure for being chairs of the PFSA. AG will be leaving the school at the end of the 2024. Broached subject with a few other parents to take over the Christmas fair initially with AS/CL in the background to provide support if needed. Propose to have teams that can lead on different activities throughout the year.

Promotional materials about the different roles/requirements to be developed. Standing items in weekly updates, in-person discussions, join at the gates in the morning with AS/TC, join the new parent coffee mornings - plan to be developed.

9. Any other business

All

AGM- agreed 11th September at 7:30pm.

Christmas cards – AG to work with AS to commence the process as early in new term as possible.